

MEMBER ADVISORY COMMITTEE

I. OBJECTIVE

- A. To establish a means for the board to better understand the needs and desires of GVEA members.
- B. To define the qualifications, functions, responsibilities and authority of the Member Advisory Committee (MAC) and the relationship between the board and the MAC.

II. POLICY

- A. The board will make all decisions with respect to the establishment or disbandment of the MAC. The board reserves the right to determine the method and criteria by which MAC members are selected to serve.
- B. Each member of GVEA serving on the MAC must possess and maintain the following qualifications:
  - 1. Be a member receiving electric service from GVEA at their principal residence or business located in GVEA's service area.
  - 2. Have the ability and desire to relate to the business of GVEA and evaluate the effects on the membership of decisions made by the board.
  - 3. Be interested in serving as a committee member and assisting board members in knowing and understanding the members' concerns and needs.
  - 4. Be available to participate in scheduled MAC meetings and attend a minimum of one out of every two committee meetings.
  - 5. Not be a member of the board or an employee of GVEA.
- C. The MAC, in accordance with directions given by the board, will serve in an advisory capacity only.
- D. The MAC will be supplied with resource information assistance relative to the task at hand. The board, in fulfilling its responsibility for conducting the business and affairs of GVEA, may accept, modify or reject recommendations of the MAC.

- E. Members of the MAC will:
  - 1. Receive training from GVEA concerning the organization, goals and operation of GVEA;
  - 2. Advise the board on matters of concern to the membership;
  - 3. Act as a liaison between the Board of Directors and members;
  - 4. Report to the membership at the annual meeting concerning activities of the MAC, when requested by the board; and
  - 5. Perform specific tasks assigned by the board and make recommendations to the board.
- F. Directors will be designated by the Chair of the Board to attend MAC meetings on a rotating basis to report on board activities and act as liaisons between the board and the MAC. While trying to be candid with the MAC, directors should be cautious not to disclose executive session information or present personal opinions to be construed as the board's position.
- G. MAC Committee members will receive \$60 for attendance at each approved meeting. In addition, all committee members will be reimbursed, upon request, for mileage to and from meeting places at the federal standard mileage rate in effect. Payment will be made quarterly.
- H. There may be one MAC meeting per month. The MAC may request board approval for additional meetings that may be required to accomplish its tasks.
- I. The MAC will follow the guidelines adopted by the board for the MAC.
- J. The MAC Committee will be subject to the board policy regarding conflict of interests (Policy 2.1.1) and Sexual Harassment (Policy 3.11.1).

### III. RESPONSIBILITY

- A. It will be the responsibility of the President & CEO to monitor the operations of the MAC and to supply the MAC such resource information, assistance and logistical support as is required to complete assigned tasks.
- B. It will be the responsibility of each director appointed as liaison between the board and the MAC to attend MAC meetings, provide direction to the MAC regarding assigned tasks, and facilitate communication between the MAC and the board to ensure the effectiveness of the MAC.

- C. It will be the responsibility of each director to be aware of and consider, where appropriate, the recommendations of the MAC and to seek the recommendations of the MAC on important issues where deemed advisable.
- D. It will be the responsibility of each director to bring to the attention of the board any failure by the MAC to abide by this policy.
- E. The President & CEO will be responsible for ensuring compliance with this policy.

ADOPTED: April 15, 1987  
AMENDED: May 29, 2018